

MANUAL TANK GAUGING RECORD

Month _____ Year _____

Tank Identification _____

Person Completing Form _____

Facility Name _____

Circle your tank size, test duration, and weekly/monthly standards in the table below:

Tank Size	Minimum Duration Of Test	Weekly Standard (1 test)	Monthly Standard (4-test average)
up to 550 gallons	36 hours	10 gallons	5 gallons
551-1,000 gallons (when tank diameter is 64")	44 hours	9 gallons	4 gallons
551-1,000 gallons (when tank diameter is 48")	58 hours	12 gallons	6 gallons

Compare your weekly readings and the monthly average of the 4 weekly readings with the standards shown in the table on the left.

If the calculated change exceeds the weekly standard, the UST may be leaking. Also, the monthly average of the 4 weekly test results must be compared to the monthly standard in the same way.

If either the weekly or monthly standards have been exceeded, the UST may be leaking. As soon as possible, call your implementing agency to report the suspected leak and get further instructions.

Start Test (month, day, and time)	First Initial Stick Reading	Second Initial Stick Reading	Average Initial Reading	Initial Gallons (convert Inches to gallons) [a]	End Test (month, day, and time)	First End Stick Reading	Second End Stick Reading	Average End Reading	End Gallons (convert Inches to gallons) [b]	Change In Tank Volume In Gallons + or (-) [a-b]	Tank Passes Test (circle YES or NO)
Date: _____ Time: AM/PM					Date: _____ Time: AM/PM						Y N
Date: _____ Time: AM/PM					Date: _____ Time: AM/PM						Y N
Date: _____ Time: AM/PM					Date: _____ Time: AM/PM						Y N
Date: _____ Time: AM/PM					Date: _____ Time: AM/PM						Y N
To see how close you are to the monthly standard, divide the sum of the 4 weekly readings by 4 and enter result here >											Y N

KEEP THIS PIECE OF PAPER ON FILE FOR AT LEAST 5 YEARS